



## PGCE (Secondary) School Direct Route

Duration: 1 year | Award: PGCE

### MODULES:

#### Year 1:

- Subject Knowledge and Pedagogy
- Classroom Focused Development
- School Experience 1
- School Experience 2

### DELIVERY:

Sessions are a range of interactive seminars, lectures and tutorials which take place mostly on a Monday and you will be expected to undertake a significant amount of self-study as part of your programme. Placements will make up a significant part of the course during this time you will work with the support of a school mentor to evidence the QTS Teachers' Standards. There are a number of days set aside for enrichment activities organised by your home school to explore education in its widest contexts.

Our academic staff comprise of qualified teachers, visiting tutors with specialist knowledge and skills, those recognised as Fellows of the Higher Education Academy and active researchers.

### ASSESSMENT:

You will be assessed in a variety of ways throughout the course and will undertake different types of assessment. The Subject Knowledge and Pedagogy module involves a portfolio and Classroom Focused Development a Research Report. The QTS Teachers' Standards are assessed through observation, discussion, written/oral reflection and evaluation.

### LOCATION:

BGU has a single-site campus in Lincoln, England and lectures, seminars and tutorials take place here. Placements are normally arranged by your home school and should be within 90 minutes travel time (one direction) to the setting. Your largest amount of time is on placement with your home school.

### COSTS:

Tuition fees are £9,250 for the full course. The tuition fees for international students are £12,500 (£2,000 scholarships are available). Student fee status will be assessed by the Admissions team at point of application where applicable.

As part of your conditions of your offer, you will be required to undertake a Disclosure and Barring Service (DBS) check prior to the start of your course at a cost of £44.

You will be required to pay your travel costs to your locations of study or placement. There are approximately 115 days which take place in your home school, approximately 30 days placement in your placement school and approximately 35 days required at BGU.

There may be opportunities for further optional experiences and field trips which although are subsidised, they may incur a cost.

### BOOKS:

As you would expect, books can be an expense incurred whilst studying at university. However, the cost can be very much managed by you. Books can be purchased new or second hand, or alternatively borrowed from our library on campus.

### ACCOMMODATION:

Our Accommodation Officer will be in touch with you with details about possible accommodation choices and what to do next. Our accommodation prices currently range from £3,320 to £4,232 (depending upon whether you have shared or ensuite facilities). This figure includes bills, internet and testing of all electrical appliances, and is reviewed on an annual basis (the review, for example takes into account inflation and local rent reviews). However, we don't expect the annual fee to rise by any more than 5% per year. Private accommodation in the local area is typically between £87 and £126 per week.

### MAKING PAYMENTS:

We don't anticipate that you'll need to make a payment until nearer your enrolment, by which time you will have received your student ID number. When necessary, simply visit [www.bishopg.ac.uk/payments](http://www.bishopg.ac.uk/payments) to make payments to BGU. If you require further information on payments, please contact our Fees Officer on (01522) 563811.

### KEY POLICIES:

Included in your Terms and Conditions is the following link - [www.bishopg.ac.uk/policies](http://www.bishopg.ac.uk/policies). This link takes you to all of the BGU documents and policies available for students. We would advise you to review the documentation and pay particular attention to the relevant regulations for your course and those areas which may affect continuation on your chosen course:

- Attendance Policy
- Code of Practice for DBS Checks for Applicants and Students
- Freedom of Speech Policy

- Code of Practice for Safeguarding Children and Vulnerable Adults
- Research Ethics Policy
- Fees Register Charges and Student Debt Policy
- Procedure for dealing with complaints by Students
- Admissions Complaints Procedure
- Procedures relating to Student Disciplinary Offences
- Fitness to Study Procedure
- Code of Practice for Academic Appeals
- Code of Practice for Academic Misconduct
- Transport, Accommodation and Subsistence Policy

#### **COMPLAINTS HANDLING:**

BGU has excellent levels of student satisfaction and we pride ourselves on ensuring that students have the best possible experience of higher education whilst studying with us. We do acknowledge, however, that sometimes things can go wrong. If you encounter a problem during your time here as a student then we will endeavour to resolve your concerns as quickly as possible. Please see attached a copy of our Complaints Handling Procedure for your reference.

#### **CHANGING YOUR MIND:**

With reference to the enclosed Terms and Conditions, you have a legal right to withdraw your decision within 14 days of making it. However, we fully understand that it's incredibly important that you make the right decision as to which course and which university are right for you. Therefore, in reality, you will have the opportunity to change your mind up until the time that you actually enrol. After enrolment, you are liable for any fees already received from the Student Loan Company or other means up until your withdrawal or graduation.

All tuition fees will usually be subject to annual increases, subject to the maximum fee chargeable according to the tuition fee cap set by OFFA. BGU reserves the right to review its fees for students continuing to study a programme during 2017-18 and beyond within the limits set by OFFA. The tuition fee will not remain the same for each year of study unless it is limited by the fee cap, e.g. if the fee cap were to increase by £500, tuition fees may increase by an amount equivalent to or less than £500. Information about fee levels will be clearly communicated to students at the earliest opportunity. With fees set below the fees cap we do not anticipate any increase in fees will be above 5% per annum but reserve the right to alter this should exceptional economic, legal or regulatory circumstances require us to do so.

This document represents our best knowledge and needs to be read in conjunction with our Terms and Conditions (enclosed). The University may occasionally need to make changes in line with sector best practice, or to reflect changes in the external environment (including legal, regulatory or financial/economic changes); changes are outlined in paragraph 15 in our Terms and Conditions.

**If you have any questions or queries, please do not hesitate to contact us on (01522) 583658 or email [admissions@bishopp.ac.uk](mailto:admissions@bishopp.ac.uk)**

This information is correct as of November 2016

\*All modules are mandatory unless otherwise stated.