



BISHOP  
GROSSETESTE  
UNIVERSITY

# How to Use Your BGU Portal



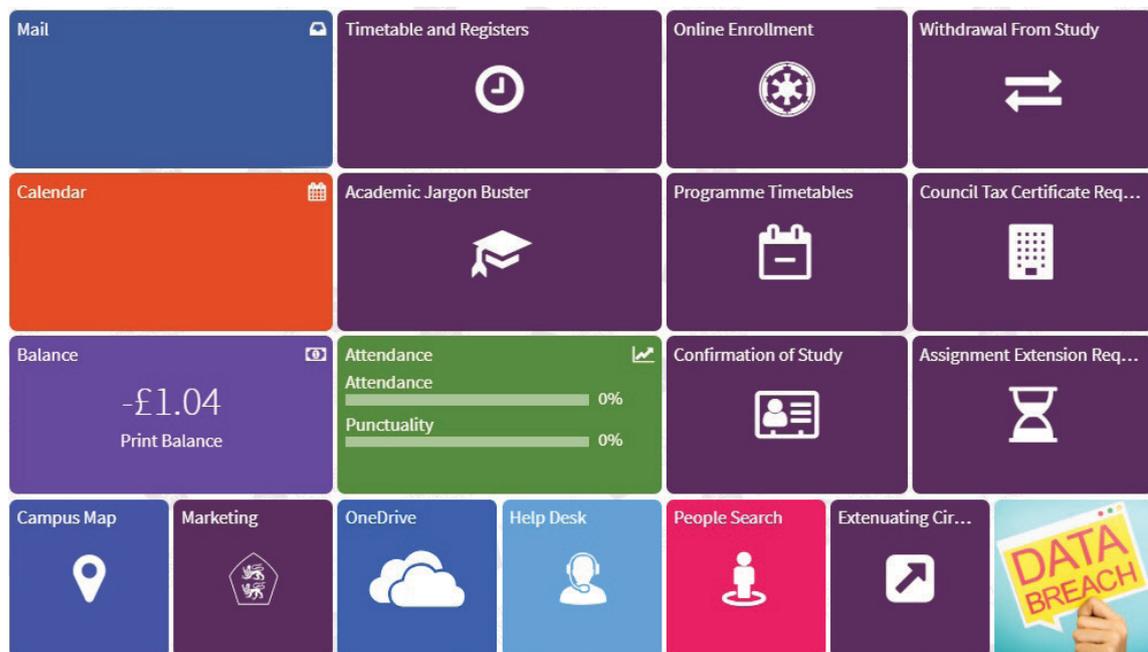
The BGU portal is designed to help you make the most of your time at university providing you with a wide range of information and opportunities.

# Getting Started



This is your Student Dashboard. From here you can access essential tools such as your email, Blackboard, OneDrive and the Help Desk. It is also set up to show you all the different teams at BGU who can help you succeed.

# My Info & Tools



In 'My info & tools' you can access all the tools to help you successfully navigate both your studies and campus itself. Along with links to your timetables, attendance and people search, you'll find a campus map, assignment extension request forms and your printing balance.

# BG Library

LibGuides

WorldCat

Book a room in the Library

Library FAQs

Opening Hours

Library Twitter

Happy Yorkshire Day! #YorkshireDay pic.twitter.com/Gu0D7sfh7a 7 hours ago

RT @BGUHistory: Fantastic donation of volumes from @OspreyBooks ready for @bishoplbrary to support students on our new Military History p... a day ago

Reminder! Our old Worldcat interface (currently available from the Libguides homepage) will shortly be turned off: ... twitter.com/i/web/status/1... 2 days ago

Just to let you know: Some of you who are returning books may set off our new alarm system (installed when your boo... twitter.com/i/web/status/1...

You can use the Library section to utilise all the essential tools and resources BGU's Library has to offer. Access LibGuides, search WorldCat and book study spaces all in one place.

# IT Services

IT News

New Password Reset System

Microsoft Azure

2 months ago

BGU Staff Laptops

Windows 10 Operating System Update

2 months ago

Access the new VDI from home or mobile \*\*\*Staff Only\*\*\*

\*\*\*Staff Only\*\*\*

2 months ago

Easter Vacation IT Projects reflection

Easter Vacation IT Projects reflection

3 months ago

Spoofed emails

27th March 2019

EMAIL SPOOFING

How to register for self-service password rese...

Registering for Service Password Reset

0:02 / 1:45

Twitter

Personalised learning through digital education

collabco.co.uk/blog/collabco-... via @Collabco

a month ago

Do universities and businesses have common goals?

wonkhe.com/blogs/do-unive...

a month ago

Latest BBC Technology News

Instagram removes ad company after 'data grab'

Instagram tells a US marketing company to stop building profiles of its users.

3 hours ago

New cars 'can be broken into in 10 seconds'

What Car? magazine experts say the latest models with keyless entry

CYBER ESSENTIALS CERTIFIED

On this dashboard you can download helpful user guides and keep up to date with IT status issues and planned updates along with making AV bookings and requesting support with password resets.

# Your BGSU

The dashboard features a central header with the BGSU logo and name. To the left is a vertical sidebar with several announcements. To the right is a blue box with the organization's mission statement. Below the header is a grid of interactive buttons: 'What can we d...', 'Rep Feedback', 'BGSU Official Merchandise', 'Coming Soon', 'BGSU President', 'BGSU VP', 'What's your big idea?', 'Opportunities Hub', 'Welfare Hub', 'Activities Hub', and 'Events & Tickets'. A video player is also visible on the right side of the dashboard.

**Totum Cards - Graduates**  
Order today  
a month ago

**BGSU Impact Survey**  
Complete today!  
3 months ago

**Student Council**  
Tonight 6pm outside the SU  
3 months ago

**Student Council**  
Tonight at 6pm in Hardy  
Lecture theatre  
4 months ago

**Mascara Wands Wanted**  
For Wildlife Sanctuary in  
Scotland  
4 months ago

**Who are we?**  
"Bishop Grosseteste Students' Union exists to represent the Students' of Bishop Grosseteste University, enhance their University experiences and ensure that their welfare and studies are supported."

**What can we d...**

**Rep Feedback**

**BGSU Official Merchandise**  
**Coming Soon**

**Student Council 17/10/...**

**BGSU President**

**BGSU VP**

**What's your big idea?**

**Opportunities Hub**

**Welfare Hub**

**Activities Hub**

**Events & Tickets**

The BGSU dashboard will make sure you never miss out on the exciting activities on offer to you through your SU. On this dashboard you can keep up to date with events and activities, purchase tickets and speak to your BGSU President and Vice President whenever you need.

# CELT

CELT, BGU’s Centre for Enhancement in Learning and Teaching, comprises staff working in Learning Development, Digital Learning and Student Engagement, who can advise and support students in a variety of ways. On this dashboard you can book one-to-one support sessions, for things like assignments and study skills, and keep up to date with their exciting programme of academic and social activities.

# Student Advice

Whatever your needs the Student Advice team are here to offer support and guidance. On this dashboard you’ll find links to a range of specialist support options along with events designed to promote positive mental health and access to 24/7 support and counselling from Big White Wall.

# BG Futures

The dashboard features a grid of tiles and a sidebar. The main header includes the 'bgbfutures' logo with the tagline 'CAREERS, EMPLOYABILITY AND ENTERPRISE'. Navigation tiles include: 'BG Futures Announcements', 'Who we are', 'Our Blackboard', 'Current events', 'BG Futures Online', 'Graduate Attributes', 'BGU Enterprise Club', 'Contact us', 'Careers and Enterprise national polic...', 'Partnership Agreement Library', and 'Business development & collaborations'. A Twitter sidebar on the right contains three tweets related to summer workshops, a careers magazine, and an industry visit event.

The BG Futures dashboard is packed full of exciting employability and volunteering opportunities designed to boost your career prospects. On here you'll find information about the Graduate Attributes programme, current events which you can attend and the unique support available from the BG Futures team to help you start your own business.

# Where to Find the Portal



Anytime you log on to a campus PC the portal will be your web homepage, you can also access it remotely through the BGU website and the myBGU app (available on Android and iOS). The portal is optimized for desktops, tablets and all mobile devices so wherever you're using it you'll be able to find what you need.

## Got a question about the portal?

Are you looking for something on the portal and can't find it? Or do you have a notice or message you'd like sharing?

Contact:

**marketingteam@  
bishopg.ac.uk**



[www.bishopg.ac.uk](http://www.bishopg.ac.uk)