

BISHOP GROSSETESTE UNIVERSITY COLLEGE LINCOLN

CONFERMENT OF THE TITLE OF VISITING PROFESSOR OR VISITING READER

Notes of guidance for applicants

1. The Governing Body of Bishop Grosseteste University College may confer the title of Visiting Professor or Visiting Reader upon persons external to the University College who, nevertheless, have a relevant and strong connection with the institution. Applicants should have a distinguished record of research and publication, normally in a field cognate with the academic portfolio of the University College.
2. The purpose of the scheme is to give suitable recognition to a sustained relationship between the University College and academics from the UK and overseas through the conferral of an appropriate title. Such titles will be honorary and will not attract a salary or other emoluments. However, Visiting Professors and Visiting Readers will be entitled to membership of the University College Library. A work space and access to IT facilities may be available in suitable cases. The title will normally be conferred for three years in the first instance but may, with the agreement of the Governing Body, be renewed for a designated period.
3. Visiting Professors and Visiting Readers will normally be expected to offer at least one seminar or lecture each year during their tenure.
4. Applications for the title of Visiting Professor or Visiting Readers should be made in a letter to the Principal. The application should clearly state the purpose and likely duration of the intended relationship with the University College. The letter should be accompanied by a full *curriculum vitae* and include the name and address of a referee, external to the University College, who is able to comment with authority on the applicant's standing as a researcher. Applications from those employed by another institution must also be accompanied by a letter from the head of the home institution indicating his or her agreement that a Bishop Grosseteste title may be conferred.
5. Applicants for the title of Visiting Professor will be expected to meet the criteria for Professor set out in the current version of the University College's *Criteria and Process for the Conferment of the Title of Professor*. Those seeking the title of Visiting Reader will be expected to meet the criteria for University College Reader. These are set out in the *Criteria and Process for the Conferment of the Title of Reader*. Prospective applicants will, therefore, find it helpful to refer to the relevant document. The letter of application should demonstrate how the applicant's achievements relate to the published criteria.
6. An applicant who already holds the title of Professor or Reader (or similar) from another institution may be eligible for the title of Visiting Professor or Visiting

Reader without the need to demonstrate formally that he or she meets the criteria or to supply the name of a referee. However, a formal process may be required where the applicant's home institution is in a country where the title carries a designation which is different from that normally accepted in the UK.