



Doctor of Philosophy (PhD)

Duration: 2-4 years full time Award: PhD

DELIVERY:

Over the first year of registration (your probationary period), you will be required to attend supervisory team meetings at least every month. Your meetings will be informed by substantial independent study. Following successful completion of the probation period, formal supervisory meetings will be held at least every two months. Throughout the programme, you will be required to attend a range of training events to develop relevant research and other skills. These will take different forms such as attendance at formal training events, participation in research seminars and conferences, use of online materials, and self-directed learning activities. Participation normally takes the equivalent of two weeks per year.

ASSESSMENT:

Before the end of the first year of registration (your probationary period), you will be assessed through a written submission, presentation and oral defence. For each subsequent year of study you will submit a written progress report for assessment. Prior to the end of the registration period, you will submit a written thesis which you will be required to defend at a viva voce examination.

COSTS:

Tuition fees for the course are £4,052 per annum. *Your course will support your personal and professional development as a researcher. This may include encouragement to attend relevant research seminars, conferences and workshops. If you choose to attend such events, these will incur costs which will vary.*

BOOKS:

As you would expect, books can be an expense incurred whilst studying at university. However, the cost can be very much managed by you. Books can be purchased new or second hand, or alternatively loaned from our library on campus.

MAKING PAYMENTS:

We don't anticipate that you'll need to make a payment until nearer your enrolment, by which time you will have received your student ID number. When necessary, simply visit www.bishopg.ac.uk/payments to make payments to BGU. If you require further information on payments, please contact our Fees Officer on (01522) 563811.

KEY POLICIES:

Included in your Terms and Conditions is the following link - www.bishopg.ac.uk/policies. This link takes you to all of the BGU documents and policies available for students. We would advise you to review the documentation and pay particular attention to the relevant regulations for your course and those areas which may affect continuation on your chosen course:

- Attendance Policy
- Code of Practice for DBS Checks for Applicants and Students
- Freedom of Speech Policy
- Code of Practice for Safeguarding Children and Vulnerable Adults
- Research Ethics Policy
- Fees Register Charges and Student Debt Policy
- Procedure for dealing with complaints by Students
- Admissions Complaints Procedure
- Procedures relating to Student Disciplinary Offences
- Fitness to Study Procedure
- Code of Practice for Academic Appeals
- Code of Practice for Academic Misconduct
- Transport, Accommodation and Subsistence Policy

COMPLAINTS HANDLING:

BGU has excellent levels of student satisfaction and we pride ourselves on ensuring that students have the best possible experience of higher education whilst studying with us. We do acknowledge, however, that sometimes things can go wrong. If you encounter a problem during your time here as a student then we will endeavour to resolve your concerns as quickly as possible. Please see attached a copy of our Complaints Handling Procedure for your reference.

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BGU reserves the right to review its fees for students continuing to study a programme during 2017-18 and beyond. The tuition fee will not remain the same for each year of study unless it is limited by the fee cap, e.g. if the fee cap were to increase by £500, tuition fees may increase by an amount equivalent to or less than £500. Information about fee levels will be clearly communicated to students at the earliest opportunity. With fees set below the fees cap we do not anticipate any increase in fees will be above 5% per annum but reserve the right to alter this should exceptional economic, legal or regulatory circumstances require us to do so.

This document represents our best knowledge and needs to be read in conjunction with our Terms and Conditions (enclosed). The University may occasionally need to make changes in line with sector best practice, or to reflect changes in the external environment (including legal, regulatory or financial/economic changes); changes are outlined in paragraph 15 in our Terms and Conditions.

If you have any questions or queries, please do not hesitate to contact us on (01522) 583658 or email admissions@bishopp.ac.uk

This information is correct as of 05/01/2016